

Charity Committee Agenda

Monday, 14 December 2015 at 6.00 pm

Committee Room 1 - Town Hall, Queens Road, Hastings TN34 1QR

If you are attending the Town Hall for this meeting, please enter the building via the Community Contact Centre entrance.

For further information, please contact Emily Horne on 01424 451719 or email ehorne@hastings.gov.uk

		Page No.
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of the meeting held 28 September 2015 and Minutes of the Hastings & St. Leonards Foreshore Charitable Trust (Foreshore Trust) Annual Public Meeting held 28 September 2015	1 - 8
4.	Notification of any urgent items	
5.	White Rock Baths update (Monica Adams-Acton, Assistant Director Regeneration and Culture)	9 - 12
6.	Re-Appointment of Grants Advisory Panel Members (Christine Barkshire-Jones, Chief Legal Officer)	13 - 16
7.	Foreshore Trust Financial Report (Peter Grace, Assistant Director, Financial Services and Revenues)	17 - 28
8.	Annual Report of the Grant Advisory Panel 2014/15 (Monica Adams-Acton, Assistant Director Regeneration and Culture)	29 - 40
9.	Notes of the Hastings & St. Leonards Coastal Users' Group AGM held on 17 November 2015	41 - 44
10.	Additional urgent items (if any)	

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CHARITY COMMITTEE

28 SEPTEMBER 2015

Present: Councillors Hodges (Chair), Forward, Cartwright. Also in attendance Mr Chris May, the Protector

6. APOLOGIES FOR ABSENCE

None.

7. DECLARATIONS OF INTEREST

None.

8. MINUTES OF THE MEETING HELD 27 JULY 2015

RESOLVED – that the minutes of the meeting held on 27 July 2015 be approved and signed by the Chair as a correct record.

9. ADDITIONAL URGENT ITEMS (IF ANY)

None.

10. FORESHORE TRUST GRANTS PROGRAMME

The Assistant Director Regeneration and Culture presented a report to introduce the recommendations of the Grant Advisory Panel (GAP) in respect of projects to be funded the Foreshore Trust Small Grants Programme 2015/16.

The purpose of the small grants programme is to support organisations delivering a range of activities for local people that address the Charity's objectives and priorities.

The Chair, Andrew Colquhoun, of GAP presented the panel's recommendations to the committee. The small grants programme had been advertised from June 2015 in a variety of web pages and printed publications, and a total of 36 applications for funding had been received. Each grant application had been assessed against the Foreshore Trust's objectives and scored by two members of the GAP, and then jointly reviewed by a meeting of the full panel. The GAP recommended approving seventeen grant applications for the 2015/16 programme, totalling £53,315. Each of the successful applications will be subject to monitoring of take up and impact of the project, in line with the Foreshore Trust's equalities policy.

Members of the committee thanked the GAP for their efforts in assessing the applications for funding.

Councillor Hodges proposed approval of the recommendations, as set out in the resolution below, seconded by Councillor Cartwright.

RESOLVED (unanimously) that:
Charity Committee accepts the Small Grants recommendations of the GAP as set out in Appendix 1 of the report.

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The reason for this decision was:

The Grant Advisory Panel has appraised the merits of the applications received for Small Grant support and has made a number of recommendations for grant awards that can be funded from the 2015 – 16 budgets. These were assessed with detailed discussion on each application at two GAP meetings held during July 2015.

11. **FORESHORE TRUST - ANNUAL REPORT AND FINAL ACCOUNTS 2014/15**

The Assistant Director - Financial Services and Revenues presented a report which sought approval of the 2014/15 Annual Report and Financial Accounts.

A surplus of £251,000 had been achieved in 2014/15, which was in line with projections. The report identified key areas of income and expenditure for the Trust over the previous financial year. The main programme reserve was £688,172.

The council had received an unqualified opinion on the accounts from its external auditors. The Charity Committee, on behalf of the council as Trustee, was required to approve the annual report and financial accounts by 30 September 2015.

Councillor Cartwright proposed approval of the recommendations to the report, seconded by Councillor Forward.

RESOLVED (unanimously) that:

That the Annual Report and Financial Accounts for 2014/15 are approved.

The reason for this decision was:

The Council has the responsibility for the proper management of the financial affairs of the Trust.

The Council as Trustee, through the Charity Committee, is required to approve the annual report and accounts by the 30 September each year.

12. **FORESHORE TRUST - FINANCIAL REPORT**

The Assistant Director - Financial Services and Revenues presented the finance report to the committee. The report outlined the financial position of the Trust in 2015/16.

In March 2015, the Trust had agreed its budget for 2015/16, with an estimated surplus of £248,000. The Trust's income and expenditure for 2015/16 remained in line with the budget projections. Expenditure for the potential kiosk and landscaping/fountain works had been excluded from the business plan until there is more certainty of the Trusts financial position. It was noted that levels of the latest month's car parking income will be included in the report for the next meeting on 14 December 2015.

Councillor Forward proposed approval of the recommendations as set out in the Assistant Director – Financial Services & Revenues to the report, seconded by Councillor Cartwright.

CHARITY COMMITTEE

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**RESOLVED (unanimously) that:
The current financial position for 2015/16 be agreed.**

The reason for this decision was:

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of Public money.

A surplus in line with budget expectations is anticipated for 2015/16 in respect of ongoing operations.

13. FUTURE MANAGEMENT OPTIONS FOR THE STADE FACILITIES

The Assistant Director Regeneration and Culture presented a report which sought to advise the Charity Committee on the current position and future options regarding management arrangements for the Stade Hall, Classroom on the Coast and the Stade Open Space (Stade Facilities).

The Facilities have served as successful venues for a large number and wide range of community based activities over the years. European funding through the Fisheries Local Action Group (FLAG) programme which, in recent years, has supported a number of events and Facilities administration and promotion comes to an end in October. The report identified a number of interim measures and arrangements for the Stade facilities until more permanent options can be investigated and agreed, and these include administration of the Stade Facilities by the Council on behalf of the Foreshore Trust; reinstigation of regular meetings of the Management Advisory Group; continuation of some traditional events, and investigation of activities that will enable the Facilities to be self-sustaining over the longer term. DEFRA have confirmed there will be a Flag II programme which will be clarified in Autumn this year.

Councillor Cartwright proposed approval of recommendation 1 to the report, seconded by Councillor Forward.

Councillor Forward proposed approval of recommendation 2 to the report, seconded by Councillor Cartwright.

RESOLVED (unanimously) that:

- 1. That the Charity Committee approves the interim measures set out in section 20 of this report.**
- 2. That a further report setting out options be brought to the Charity Committee in time for implementation in 2016-17.**

The reason for this decision was:

The external funding for promotion and management of these facilities will cease in October, and there is a need to put in place alternative arrangements to ensure that these facilities can continued to be used for the benefit of the general public.

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14. POWER TO BORROW

The Chief Legal Officer presented a report which sought approval to provide the Hastings and St. Leonards Foreshore Charitable Trust with an express power to borrow.

The Charity Commission have advised the Charity Committee that the Trust would benefit from the express power, and that they would need to formally agree the recommendation to the report. Once agreed, the minute will be sent to the Charity Commission to consider giving their written consent to implement Clause 5(4) of the Charity Commissions model Trust Deed, which provides a power to borrow.

The committee will receive a further update from the Chief Legal Officer concerning the time frame and how the change will be implemented as soon as this information is provided by the Commission.

Councillor Cartwright sought clarification on S124 and S126 of the Charities Act 2011 as referred to in the report. The Chief Legal Officer confirmed she would respond directly to him.

Councillor Cartwright proposed approval of the recommendations to the report, seconded by Councillor Forward.

RESOLVED (unanimously) that:

Charity Committee confirm that they adopt the wording contained in Clause 5(4) of the Charity Commission's model Trust Deed that being "to borrow money and to charge the whole or any part of the property belonging to the Charity as security for repayment of the money borrowed. The Trustees must comply as appropriate with Sections 124-126 of the Charities Act 2011 if they wish to mortgage land owned by the Charity".

The reason for this decision was:

The Hastings and St Leonards Foreshore Charity Trust would benefit from having an express power to borrow money.

15. MINUTES OF THE COASTAL USERS GROUP HELD ON 8 SEPTEMBER 2015

The extract of Foreshore Trust items from the minutes of the Coastal Users Group meeting held on 8 September 2015 were submitted.

RESOLVED (unanimously) that the minutes of the meeting of the Coastal Users Group held on 8 September 2015 be received and noted

16. NOTIFICATION OF ANY ADDITIONAL URGENT ITEMS

None.

(The Chair declared the meeting closed at. 6.36 pm)

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FORESHORE CHARITABLE TRUST (FORESHORE TRUST)
ANNUAL PUBLIC MEETING

28 SEPTEMBER 2015

Present: Councillors Hodges (Chair), Forward and Cartwright. Also in attendance Mr May, the Protector.

17. TRUSTEE ANNUAL REPORT AND ACCOUNTS FOR THE YEAR 2014/15

The Assistant Director - Financial Services and Revenues presented a report which sought approval of the 2014/15 Annual Report and Financial Accounts.

A surplus of £251,000 had been achieved in 2014/15, which was in line with projections. The report identified key areas of income and expenditure for the Trust over the previous financial year. The main programme reserve was £688,172.

The council had received an unqualified opinion on the accounts from its external auditors. The Charity Committee, on behalf of the council as Trustee, was required to approve the annual report and financial accounts by 30 September 2015.

18. PUBLIC QUESTION TIME (30 MINUTES)

A notice had been placed in the local newspaper inviting written questions, however none had been received. The Chair invited questions from the public gallery on matters relating to the Trust.

12 written questions had been submitted by Mr Dick Edwards. The questions were circulated and considered at the meeting.

Five of the questions were answered orally at the meeting. Mr Edwards was advised that the remaining questions would be answered by the relevant officers in writing. The questions and written replies are listed below, nos. 1 to 12.

Annual Report and Financial Statements Trustees Report:

1. *Page 3 - Coastal Users Group: adequate notice to member organisations: Business Plan – omission of request for additional playspace for older children (could be included in lease extension discussions with leaseholder).*

The Coastal User Group meetings are arranged a year in advance and have to be phased between the planning and formal meetings of the Charity Committee. We do try to send the agenda and any supporting documents at least a week in advance where we are able to do so.

Council officers have met with HOTRA members over the past 12 months to look at potential sites and discuss ideas. The 2014-19 Play Strategy does not flag up any particular need for additional play facilities on the seafront in the Old Town.

2. *Page 4 - Training for Trustees and Officers – who, when and what?*

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As advised by the Chief Legal Officer during the meeting: Historically an external lawyer had provided training in Charity law. Training was focused specifically on the Trust and the Council's Constitution. During the last two years however, the Chief Legal Officer has delivered training for officers and members. They have also been provided with a comprehensive training pack. Training is held every year and, in the meantime, if Members or officers have questions they are directed to the Chief Legal Officer.

3. *Page 5 - Stade Hall and Open space – details of usage levels, charges, amounts paid by Hastings Council. How much was paid by HBC for usage in 2014/15?*

The Council paid £539 in booking fees for use of the Stade Hall last year.

S.O.F.A

4. *Page 7 - FLAG projects – FT contribution of £149k to Winch Road and Winch sheds – yet reported underspend of FLAG budget of £30k – 50k undesirable.*

The £149K is in respect of projected 2015/16 spend and is expected to be fully utilised.

5. *Page 8 - Business Plan – Cyclical Repairs – Rock a Nore surfacing upgrade – when? Trustee Expenses – Chairs Special responsibility allowance £6k – what basis?*

As advised during the meeting: There is a plan for cyclical repairs, however there will always be unexpected costs.

6. *Page 8 - Reserves Policy – Risk assessment – a) + b) acceptable but on page 9 c) uncertainty over future income – 6 months or £.5m is very high, especially at this point in the economic cycle. Both parking and rents have grown. Tourism is significantly improved. Perhaps should be referred to CUG.*

A high level of reserve needs to be maintained, and the reserve policy is regularly reviewed.

7. *Page 19 - Foreshore Management – rise of about 30% from £356k to £489k – why?*

The increase was due partly to amounts spent on the partly Flag funded Stade Classroom/Kitchen and Eco-Stade which did not meet capitalisation criteria. The other costs include increased depreciation on Foreshore assets which have been capitalised, and increased costs of repairs on assets which come within the Foreshore management heading.

8. *Page 20 - Plant & equipment - £170k spent – on what?*

The spend was on items that could be capitalised on partly FLAG funded projects - £63K on Stade Classroom/ Kitchen, £22k on the Fishermen's fuel

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tanks and £84K on equipment related to the Eco-Stade project (including a digital information board).

The following queries relate to a report which was considered by the Charity Committee during its September meeting – held prior to the Annual General Meeting.

FUTURE MANAGEMENT OPTIONS

9. *Page 54, para 4 - Please note – only meeting of the Management advisory Committee held 23/7 considered the way forward.*

Noted.

10. *Page 55, para 7 - Hire fees - need to look at breakdown by user types etc. What is the booking picture of the next 6 months? Urgent need to consider issues.*

The usage levels and associated fees will be subject to review in the forthcoming months.

11. *Page 55, para 13 - Why is there no fee income anticipated?*

There are no fixed bookings in the current financial year for which a fee is payable. Future fee income options will be included in the review that will be carried out in the forthcoming months.

12. *Page 57, para 20 - Essential that there is clear commitment to consult with key groups before deciding an acceptable approach. Not happy with contracting out to a new body.*

Under the Scheme established on 22 March 2006 by the Charity Commissioners for England and Wales, the Trustee has to consult with the Coastal Users Group on the maintenance and management of the assets of the Foreshore Trust, and has to have regard to the recommendations of the Coastal Users Group when reaching its decisions.

In addition to this, the Charity Committee resolved on that the Management Advisory Group be re-established to work with Council officers to explore future options for the Stade Facilities.

(The Chair declared the meeting closed at. 7.30 pm)

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Agenda Item 5



Report to: Charity Committee

Date of Meeting: 14 December 2015

Report Title: White Rock Baths update

Report By: Monica Adams-Acton
Assistant Director for Regeneration and Culture

Purpose of Report

To update the committee on the progress of the refurbishment works and lease arrangements.

Recommendation(s)

- 1. To note the progress of the works and imminent leasehold occupation of the premises by The Source**

Reasons for Recommendations

In June 2014, the Charity Committee approved a proposal to refurbish the White Rock Baths and lease it to the Source for use as a BMX and skateboard facility, subject to funding support from Hastings Borough Council and East Sussex County Council. The refurbishment works are now nearing completion.

Background

1. In June 2014 the Charity Committee approved a proposal to create a BMX and skateboard facility in the White Rock Baths. Prior to that time the building had remained primarily derelict and empty for some 16 years, with the exception of a small area at promenade level being refurbished and leased to the Hastings Pier Charity for use as a community facility in 2013.
2. The approval last June was conditional on the assembly of a funding package to cover the cost of the required refurbishment works, which were initially estimated to be approximately £822,000. An application for a grant was submitted to East Sussex County Council to help fund some of the works. The project was also included in a bid for a grant from the government's Coastal Communities Fund. Both applications were successful.
3. Subsequent to the Council's standard procurement process, Saville Jones Architects, based in Worthing, West Sussex, were appointed to draw up detailed designs and specifications, and to project manage the construction works. Colours, a local construction firm, were subsequently appointed as the main works contractors. The revised estimated costs totalled £1,020,000.
4. Due to the extent of the dereliction and ongoing problems that include continual water ingress, concrete degradation and other aging structures, the package of work primarily comprised essential repairs and refurbishment, including:
 - Concrete repairs and encapsulation
 - Plumbing and electrical work, including new lighting and toilets
 - New timber floor in East Hall (former small pool)
 - Waterproofing and leakage management
 - Fire and other safety-related work
 - New doors and windows
 - Improved insulation and ventilation
 - Toilets and plumbing
 - Removal of 40% of concrete floor in West Hall (former main pool)
 - Repairs, replastering and other work to internal walls, columns and beams
5. Works commenced in March 2015. Additional works found to be necessary or desirable were also added, with the main additions comprising: New balustrading in West Hall, demolition of ceiling in East Hall, removal of 70% of the concrete floor in the West Hall, new glass infill to rooflights in the East Hall, and installation of gulleys and drainage systems to manage water ingress.
6. It had been hoped that the refurbishment works could be completed in time for the Source to occupy the building before Christmas. However there has been inevitable slippage as a result of some of the unanticipated works, severe rainfall leading to flooding and significant new leaks, and delay in connection of power.
7. The total final account for the works is anticipated to be £1,158k, which is approximately £13% over the revised estimate. The funding package is as follows:

East Sussex County Council grant	£235,000
Coastal Communities Fund grant	£ 75,000
Contribution from The Source	£ 49,033

Foreshore Trust	£200,000 (£50k from concrete repairs budget)
Hastings Borough Council grant	£172,000
Hastings Borough Council loan (1)	£300,000
Hastings Borough Council loan (2)	£127,000
Total	£1,158,033

8. The HBC loan (2) will be on similar terms as those agreed for the first loan, but the start date will be later (1 March 2016) and at the Public Works Loan Board rate of interest prevailing on 1 February 2016. However, it is intended that the Trust will seek an independent valuation of a small parcel of land in the Trust's ownership that lies on the eastern seaward corner of the old bathing pool site at West Marina, and transfer ownership of this to the Council (subject to Charity Commission consent). In return, the Council will write off the loan (2).

Current position

9. The power connection by EDF Energy was finally completed on 27th November. Commissioning and functional testing of the new systems is now underway, and practical completion of the works is imminent. It is anticipated that the lease with the Source will take effect early in the new year.
10. The Source has already started fit-out works and installation of ramps, and this will continue through into early January. They anticipate opening the new facility within the first two months of 2016.
11. This has been an ambitious project, but the support of funding partners and the good relationship that has been built with the Source have been important elements in the successful completion of the project.
12. The public interest and the positive press at a local and national level about the project bode well for the future of this exciting new facility. The Source are planning one international and a number of regional events each year, and there is little doubt that this new venture in the formerly derelict building will animate what used to be a run-down and uninviting part of the seafront.

Wards Affected

Castle

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No

Report Template v28.0

Anti-Poverty

No

Additional Information

Officer to Contact

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Agenda Item 6



Report to: Charity Committee

Date of Meeting: 14 December 2015

Report Title: Re-Appointment of Grants Advisory Panel Members

Report By: Christine Barkshire-Jones
Chief Legal Officer and Monitoring Officer

Purpose of Report

To re-appoint three of the original members of the Grants Advisory Panel

Recommendation(s)

- 1. To re-appoint Judith Monk and Karen Rigby-Faux for a further period of three years and Steve Manwaring for a further period of four years.**

Reasons for Recommendations

Originally, the five members were appointed for an indefinite period. This was later changed to two of the original members to retire after two years so that recruitment should be undertaken biennially. This was later further amended as it did not work with an uneven number of members. Two members were subsequently re-appointed in 2013.

Introduction

Background

1. Under a scheme dated 13 January 2011, Hastings Borough Council became 'the Trustee' to the Hastings and St Leonards Foreshore Trust.
2. The scheme advocated that there must be a Grants Advisory Panel with no fewer than four and not more than eight members.
3. The members of the Grants Advisory Panel must be appointed by the trustee on the basis of their knowledge and experience of the voluntary and charitable sector and in particular their knowledge of the voluntary and charitable sector in the area of the Borough of Hastings.
4. The Grants Advisory Panel must consider and make recommendations in respect of:
 - a. the criteria for making grants which the trustee adopts from time to time.
 - b. the content and format of grant application forms.
 - c. the advertisement of availability of assistance by way of grant from the Charity.
 - d. individual applicants for grants and proposals of the trustee for making grants.

Grants Advisory Panel AGM

5. The Grants Advisory Panel's AGM took place on 11 November 2015 at Jackson Hall.
6. The Chief Legal Officer asked whether Steve Manwaring, Judith Monk and Karen Rigby-Faux wished to be re-appointed and for how long. More recent changes to the Grants Advisory Constitution provided that new members would be appointed for a term of three years, but the original members could be re-appointed for a second term of four years.
7. Steve Manwaring applied to be re-appointed for a term of four years.
8. Karen Rigby-Faux and Judith Monk have subsequently both confirmed they wish to be re-appointed for a term of three years each.

Wards Affected

None

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

Additional Information

Officer to Contact

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Agenda Item 7



Report to: Charity Committee

Date of Meeting: 14 December 2015

Report Title: Finance Report

Report By: Peter Grace
Assistant Director - Financial Services & Revenues

Purpose of Report

To advise members of the Committee on the current year's financial position.

Recommendations

1. To agree the current financial position for 2015/16
2. To agree the revisions to the Business Plan

Reasons for Recommendations

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of Public money.

A surplus in line with budget expectations is anticipated for 2015/16 in respect of ongoing operations.

Introduction

1. The Foreshore Trust derives its income mainly from car parking and property leases/licences.
2. Appendix 1 attached provides a summarised financial position for 2015/16.

Financial Position 2015/16

3. The budget agreed in March 2015 identified budgeted income at £1,136K and expenditure at £888K. The estimated surplus for the year being £248K, after direct governance costs, but before distribution of grants, capital charges and before use of reserves.
4. Income is currently anticipated to be £16K over the original budget, expenditure projections are currently £3K less than original budget.

Business Plan 2015/16

5. The Charity Committee on 27 July 2015, approved an increase in the funding for resurfacing from Robertson Street to the Pier, which resulted in an increase in the main programme project budget from £499k to £537K for 2015/16. There was also agreement to reconsider the landscaping/fountain works and the establishment of a kiosk when there is more certainty of the Trust's financial position.
6. The level of programmed spend will continue to reduce the cash balances held by the Trust for 2015/16, but the Trust will still retain reserves above the minimum level identified within the Reserves Policy – subject to no unexpected calls on the reserves and no reduction in the expected levels of car parking and fee income.
7. The current programme of works is identified in Appendix 2. The Committee has approved expenditure on all these schemes with the exception of the landscaping/water feature works, newly proposed soakaways for the Winch Road project, and the cost of the kiosk has been excluded from the business plan for the present.
8. The spend on the safety signage (RNLI signs) will not occur until 2016/17 and nor the expenditure for the water feature and landscaping - which requires the further approval of the Committee before it can proceed.

Business Plan 2016/17

9. Main programme: as outlined above, it is recommended that the spend on the RNLI signs is re-profiled to 2016/17 and the £20k for the water feature and landscaping, which requires further approval, is re-profiled to 2016/17 and funding increased to £50k primarily for the water feature. Further proposed projects have been added, these are £25K for additional equipment in the Children's Playground; £20k for a Marine Litter project and £5k for Stade Open Space landscaping. All of these projects are subject to further approval and a report on these new proposed projects will be submitted at a future Charity Committee meeting.

10. Maintenance projects and cyclical repairs: the maintenance budget has been enhanced for the White Rock Baths for 2016/17 for roof level louvres and additional measures to prevent water ingress (if necessary) and by £10k a year for future years to cover ongoing maintenance not covered by the tenant.

Indicative Budget 2016/17

11. Indicative budget figures for 2016/17 are included within Appendix 1, and the proposed Business Plan which incorporates the changes described above are within Appendix 2.
12. The Budget for 2016/17 will be agreed at the Charity Committee's meeting on the 21st of March 2016.

Indicative Forward Plan

13. The indicative Forward plan has been included within Appendix 3. This identifies projected cash balances for future years and hence affordability of current initiatives and commitments.

Reserves

14. The total effective cash balances on the Trust accounts at the 31 March 2015 amounted to £1.38m. With the revisions to the business plan, the revised cash balances for future years are estimated as follows :-

£1,09m as at 31st March 2016,
£1.10m as at 31st March 2017,
£1.27m as at 31st March 2018,
£1.44m as at 31st March 2019.

15. The reserves policy identifies £690,000 as the suitable level to maintain given the potential risks faced by the Trust.

Wards Affected - None

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No

Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

Additional Information

Appendix 1 - Financial Monitoring Report
Appendix 2 - Business Plan - Financial Summary
Appendix 3 – Indicative Forward Plan

Officer to Contact

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Actual expenditure to 30th November 2015

SUMMARY - MONITORING REPORT

	Budget 2015-16	YTD Actual 2015-16	Estimated Outturn 2015-16	Variance to Budget	Indicative Budget 2016-17
	£'000	£'000	£'000	£'000	£'000
Incoming Resources					
Investment Income	(8)	(4)	(8)	0	(6)
Incoming resources from Charitable activities	(962)	(767)	(979)	(16)	(980)
Rental income	(166)	(124)	(166)	(0)	(166)
Total incoming resources	(1,136)	(895)	(1,153)	(16)	(1,152)
Resources Expended					
Charitable Activities* (excluding Capital charges)	735	364	732	(3)	739
Maintenance projects and cyclical repairs	50	12	50	0	67
Governance costs	103	14	103	0	103
Total resources expended	888	390	885	(3)	909
Total Operating (Surplus)/Deficit	(248)	(505)	(267)	(19)	(243)
Grants	53	37	53	0	50
Events	17	14	17	0	20
Projects	477	114	487	10	165
(Surplus)/Deficit	299	(340)	290	(9)	(8)
Interest Income non HBC	(8)	(4)	(8)		
Transfer to/(from) HBC account					
Total Funds (cash) brought forward	1,378		1,378		1,089
Total funds carried forward	1,079		1,088		1,097

*Mainly parking income

** Budget 2015-16- projects original budget £499K

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Appendix 1A

DETAILED - MONITORING REPORT

	Budget 2015-16	YTD Actual 2015-16	Estimated Outturn 2015-16	Variance to Budget	Indicative Budget 2016-17
	£	£	£	£	£
Cost of Charitable activities - by activity					
Car parking - operating costs	215,940	68,926	223,611	7,671	224,071
Stade & Foreshore - operating costs	226,510	138,850	220,390	(6,120)	216,240
Stade hall & Stade Open Space MUGA	28,550	11,400	28,550	0	34,190
Depreciation**	27,920	0	44,640	16,720	44,640
Other direct premises costs - cleaning	101,020	69,220	101,020	0	104,020
Other direct costs	63,950	16,780	63,950	0	63,950
Street Cleansing	81,270	48,750	78,700	(2,570)	80,590
Other Recharges	17,050	9,750	15,850	(1,200)	16,010
Total	762,210	363,676	776,711	14,501	783,711
Maintenance projects and cyclical repairs					
Maintenance projects (Direct B020)	50,000	12,150	50,000	0	67,000
Governance costs					
Direct HBC costs- estimated	58,750	0	58,750	0	58,750
Auditors remuneration	3,500	(3,490)	3,500	0	3,500
Protectors fees	10,000	4,580	10,000	0	10,000
Legal and Professional fees	12,000	10,060	12,000	0	12,000
Responsibility allowance - Chair	6,060	3,640	6,060	0	6,060
Insurance	13,000	(890)	13,000	0	13,000
Trustees reimbursement & meeting costs	0	0	0	0	0
Total	103,310	13,900	103,310	0	103,310
Grants					
Grants - Small	0	(1,315)	0	0	50,000
	0		0		
Education Futures Trust -The Shore Academy	1,946	1,750	1,946		
Citizens Advice 1066	3,630	3,267	3,630		
Radiator Arts	4,800	4,320	4,800		
Counselling Plus Community	2,180	1,962	2,180		
Hastings Chinese Association	1,420	1,278	1,420		
Hastings & District Interfaith Forum	793	715	793		
BHARA - right to play	5,000	4,500	5,000		
Hastings Furniture Service	5,000		5,000		
Hastings Intercultural Organisation	2,500		2,500		
Stay Up Late - Gig buddies	5,000	4,500	5,000		
Trash Canes - HOWL	3,890	3,500	3,890		
Hastings District Woodcraft Folk	2,620	2,358	2,620		
Trasure Tots Art Café	1,486	1,340	1,486		
Xtra Young Peoples Centre	4,380	3,940	4,380		
304 (Hastings) Squadron Air Training Corps			0		
Hastings and Rother Mediation	2,000	1,800	2,000		
Hastings Fat Tuesdays Mentoring Programme	3,630		3,630		
Hastings Bonfire Society	3,040	2,736	3,040		
Total	53,315	36,651	53,315	0	50,000
Grants- Events					
18 Hours Ltd- Journeys Dance Festival	2,000	2,000	2,000	0	20,000
Idolrich Theatre Rotto Productions	2,000	1,800	2,000	0	
Labyrinth Arts / Community Bicycle Workshop	1,050	945	1,050	0	
Hastings Predators Floorball Club	1,925	1,925	1,925	0	
St Michaels Hospice	2,000	1,800	2,000	0	
The Hastings Storytelling Festival	2,000		2,000	0	
Central St Leonards Town Team	2,000	2,000	2,000	0	
Womens Voice	1,710	1,539	1,710	0	
Seaview project	2,000	1,800	2,000	0	
Total	16,685	13,809	16,685	0	20,000

** Capital charge are budgeted for but not included as they do not effect the cash position

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Foreshore Trust Spending Plan			2015-2016	2015-16	2016-2017	2017-2018	2018-2019	Total
Cost centre	PROPERTY	DESCRIPTION OF WORK	ESTIMATE	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE 2014-2019
			£	£	£	£	£	£
Maintenance projects within HBC budget								
5290B020	Pier Area	Area inspections and repairs	3,000		3,000	3,000	3,000	12,000
5290B020	White Rock Baths	External redecoration? Building mainatance	15,000	(0)	27,000	10,000	10,000	62,000
5290B020	Stade Barriers	Annual maintenance	2,000		2,000	2,000	2,000	8,000
5290B020	Cycle route	Contribution to maintenance			5,000			5,000
5290B020	Public Conveniences	Maintenance	6,000		6,000	6,000	6,000	24,000
5290B020	Car Parks Rock a Nore	Maintenance	6,000	3,058	6,000	6,000	6,000	24,000
5290B020	Car Parks - Pelham	Maintenance	6,000	1,580	6,000	6,000	6,000	24,000
5290B020	Other Premises	Maintenance						0
Total of Cyclical Repairs and Redecorations			38,000	4,638	55,000	33,000	33,000	159,000
								0
5290B020	Beach - Other	Other repairs and renewals beachfront area	12,000	1,956	12,000	12,000	12,000	48,000
Total Maintenance Projects			12,000	1,956	12,000	12,000	12,000	48,000
Projects (main programme)			2015-2016	2015-16	2016-2017	2017-2018	2017-2018	Total
			ESTIMATE	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE 2014-2018
			£	£	£	£	£	£
5291B022	White Rock Baths	Concrete repairs - general	50,000	0				50,000
5291B022	White Rock Baths	Contribution to allow rental on Baths total project costs £972k being: FST £150K, ESCC £200K plus HBC Contribution	150,000					150,000
5292B022	Marina Chalets	Purchase 10 new chalets		0				0
5293B022	Beachfront	New signage to RNLI standard	0		40,000			40,000
5289B020	Beachfront	Stade Kitchen** Classroom net grants received		21,060				0
5293B022	Beachfront	Big Beach Project**						0
5287B020	Winch road	Winch road upgrade**	100,000	77,420				100,000
5286 B020	Fishermen's Fuel tank	Fishermen's Fuel Tank Replacement**		450				0
5286 B020	Winch Sheds	Fishermen's Winch Sheds **	49,000					49,000
5284B020	Beachfront	Transforming Stade Open Space**						0
5285B022	Eco Stade	Environmentally Sustainable Tourism**		20,950				0
5293B022	Beachfront *	Children's play area		0	25,000			25,000
5293B022	Beachfront	Pelham play ground resurfacing						0
5293B022	Stade Open Space Landscaping*				5,000			5,000
5293B022	Marine litter project*				20,000			20,000
5287B020	Soakaways re Winch project*		10,000					10,000
5294B022	Rock a Nore Car Park	Railings at Rock a Nore						0
5294D293	Car parks	Improved signage						0
5295B022	Pelham Place Car Park	Repaving + 25 spaces		0				0
5298B022	Resurfacing Robertson Street to Pier/White Rock Promande improvements	Work with potential Coastal Communities Fund match	103,000	10,982				103,000
5298B022	Landscaping/Water Feature* (Water Feature only)	Work to enhance Coastal Communities funded landscaping	0		50,000			50,000
5296B022	Contingency		25,000		25,000	25,000	25,000	100,000
Total Programme			487,000	130,862	165,000	25,000	25,000	702,000

* Further Charity Committee Approval before additional spend
 ** Fisheries Local Action Group (FLAG) projects

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Hastings and St Leonards Foreshore Charitable Trust

Indicative Forward Plan	2015-16 Budget Estimate	2015-16 Revised Budget	2016-17 Budget Estimate	2017-18 Budget Estimate	2018-19 Budget Estimate
	£'000	£'000	£'000	£'000	£'000
Incoming Resources					
Investment Income	(8)	(8)	(6)	(9)	(10)
Incoming resources	(1,128)	(1,144)	(1,146)	(1,146)	(1,146)
Total incoming resources	<u>(1,136)</u>	<u>(1,152)</u>	<u>(1,152)</u>	<u>(1,155)</u>	<u>(1,156)</u>
Resources Expended					
Charitable activities (exc capital charges)	735	731	739	739	739
Maintenance projects and cyclical repairs	50	50	67	45	45
Governance costs	103	103	103	103	103
Total Resources Expended	<u>888</u>	<u>884</u>	<u>909</u>	<u>887</u>	<u>887</u>
Total Operating Surplus	<u>(248)</u>	<u>(268)</u>	<u>(243)</u>	<u>(268)</u>	<u>(269)</u>
Grants	53	53	50	50	50
Events	17	17	20	20	20
Projects (Main programme)	477	487	165	25	25
(Surplus)/Deficit	<u>299</u>	<u>289</u>	<u>(9)</u>	<u>(174)</u>	<u>(175)</u>
Usable current assets	1,378	1,378	1,089	1,097	1,270
Usable current assets carried forward	1,079	1,089	1,097	1,270	1,444
Minimum reserves	690	690	690	690	690

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Agenda Item 8

Agenda Item No:

Report to: Charity Committee

Date of Meeting: 14 December 2015

Report Title: Annual Report of the Grant Advisory Panel

Report By: Monica Adams-Acton
Assistant Director for Regeneration and Culture

Purpose of Report

1. To present the Grant Advisory Panel's (GAP) Annual Report 2014/15

Recommendation(s)

The Charity Committee acknowledges the work of the Grant Advisory Panel and its Annual Report 2014/15

Reasons for Recommendations

This is the fourth annual report from the Grant Advisory Panel of the Foreshore Trust. The Grant Advisory Panel was established in March 2011 to advise on and administer the Foreshore Trust Grants programme.

Annual Report of the Grant Advisory Panel

1. Appended is the Annual Report of the Grant Advisory Panel 2014/15.

Wards Affected

None

Area(s) Affected

None

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti poverty	No

Background Information

Appendix – Annual Report of the Grant Advisory Panel 2014/15

Officer to Contact

Monica Adams-Acton
 adams-acton@hastings.gov.uk
 01424 451749

Grant Advisory Panel Annual Report 2014/2015

Chair's Report

This is the fourth Annual Report from the Grant Advisory Panel of the Foreshore Trust. The Grant Advisory Panel was established to advise on and administer the Trusts grants programme.

Following various discussions over the year between the Grant Advisory Panel and the Charity Committee it has been agreed to continue to grant making on the basis of the following areas of charitable purpose:

- The prevention or relief of poverty
- The advancement of health or the saving of lives
- The advancement of citizenship or community development
- The advancement of the arts, culture, heritage or science
- The advancement of amateur sport
- The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity
- The advancement of environmental protection or improvement
- The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage
- Any other purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose.

Grant programmes

There were two grants programmes delivered during the year: the Small Grants programme, totaling £50K per year, and the Events Grants programme, totaling £20K per year. This year additional monies were made available to support an Events programme as detailed below.

- Events Grant Programme Round 2- March 13/14 - £20,000 (+) was available, with a maximum of £2,000 for each grant.
- Events Grant Programme Round 3 - March 14/15 - £20,000 was available, with a maximum of £2,000 for each grant.
- Small Grants Programme Round 4 - September 13/14 of the - £50,000 was available, with a maximum of £5,000 for each grant.

Events Grants Round 2

Twenty one applications were received for the grant with the amount being requested totaling £34,377. The Grant Advisory Panel, followed by further additional recommendations by the Charity Committee, recommended 14 applications be approved totaling £26,242. Additional funds were identified by the Charity Committee to fund three additional projects and provide extra funding for some of the projects recommended by the panel.

Events Grants Round 3

Twelve applications were received for consideration totaling £21,557. The panel recommended that 9 applications be funded totaling £16,685. The Charity Committee agreed to allocate the underspend from this grant round towards the next grants programme. Below are details of some of the projects supported by the Foreshore Trust Events Grants Programme in Rounds 2 and 3.

Small Grants Round 4

Forty one applications were received with the total requested amount being £147,142. The Panel recommended 18 applications be approved totaling £50,000. As in previous years, a good spread of projects was funded including different age groups, arts activities, community and community cohesion, disadvantaged groups and equal opportunities. Below are details of some of the projects supported by the Foreshore Trust in Round 3.

Membership of the Grants Advisory Panel

In September 2014 Sandra Garner resigned as Chair of the GAP with Andrew Colquhoun announced as the new Chair. In January 2015 Dick Edwards resigned from GAP and Charles Sharrod was appointed in his place.

Thanks

I should like to take this opportunity to thank my fellow Panel members, Charles Sharrod, Steve Manwaring, Judith Monk, Karen Rigby- Faux, Sandra Garner, Richard Lewis and Barry Cooper for their contribution and support throughout the year. I should also like to acknowledge the invaluable assistance provided to the Panel by a number of officers of Hastings Borough Council.

Andrew Colquhoun
Chair Grant Advisory Panel
October 2015

Details of projects (selected) supported by the Foreshore Trust grants programme during in 2014-15

Events Grants Round 2

St Leonards Festival Foreshore Parade – Central St Leonards Town Team

The St Leonards Festival is the main event in the St Leonards calendar for the community to come together and celebrate the diversity of the town. Free family orientated day with activities, performances, stalls and food in Warrior Square Gardens Also, a Foreshore Parade along the promenade led by the Jaipur Kawa Brass Band, with music making workshops.

The Foreshore Parade was a completely new programme within the wider event of St Leonards Festival. The parade was extremely popular and successful on a number of levels:

1. Served to incorporate the foreshore a part of a larger event
2. Attracted many participants from across the town/Old Town that included young people and the Russian Rainbow School
3. Attracted a great audience who lined up and were invited to participate along the upper and lower promenade
4. Provided an opportunity to headline international artists from India 'Musafir'
5. Gave purpose for the practical music making activities for families to join in
6. Provided a 'circus' themed parade with wheel spinning, acrobatics, aerial performances, unicycles, music and dance

The St Leonards Parade has planted a seed of the potential for future parades to take place along the promenade.

Feedback from participants

"Shared the joy of instrument making! To play in the procession!"

"The end time is perfect, early enough for families and it marks it as a family friendly festival.

These three videos show three other events funded by the Foreshore Trust.

Colour the Coast – St Michaels Hospice

<http://www.youtube.com/watch?v=Hf-j4n07T3E>

Mermaids on the Beach

<http://www.youtube.com/watch?v=3ALGKnsldSw>

Hastings Fat Tuesday

<http://www.youtube.com/watch?v=h6VOAWoovlg>

Events Grants Round 3

Journey's Dance Festival

Journeys Dance Festival was very well received at the Stade Open Space attracting a more diverse audience than usual. The public particularly engaged with the full workshop. The Foreshore Trust has helped enormously with publicity, without this help we could not have afforded the flyers and the seafront poster sites.



Comment & Feedback

“It brings you to life” Sandrine (aged 50-64)

“Really joyful, inclusive event. Dance and music an excellent combination.” Camilla (aged 65-80)

“The music and ladies dancing. The whole event was fun.” Nancy (aged 25-34)

Drumming up St Leonards

Without the Foreshore Trust support there would have been no seafront drumming parade (stretched from between Hastings Pier and the Azur and circumnavigated Warrior Square Gardens. This involved children, teachers and families from Christchurch School, the new Rickshaw Company, Mayotte International visiting from France, St Leonards Golden Deities, Jo Moon, Andy Dinsdale (Bosco Circus Skills), Asha Unnithan (Indian dancer), local circus groups, MENCAP Open Door Drummers, Section 5, and Stix. Producing collaboration on this scale required expert production in order to develop the health and safety aspects and the Event Management Plan. With Foreshore Trust support we paid for seafront barriers, double crown posters, A3/A4 posters and flyers to reach as many people as possible.



Section 5 Drummers

Small Grants Round 4

1. The Pocket Park, Wildlife and Community Growing Project

The project has advanced considerably. We now have onsite storage which enables us to store gardening tools and equipment for events which means we can maintain and manage the space much more efficiently.

The visitor numbers and community engagement has gone from strength to strength. We have run 5 community events since we received the funding with visitor number reaching up to 319 at each event. There have been a number of other events run by a variety of local community groups including RSPCA, and the day to day footfall at the park has increased by more than 150%.

We are now able to run a playgroup at the Pocket Park once a week as we have sufficient play and sensory equipment. The group is open to children of all ages (pre-school or home schooled) living within the borough of Hastings.

We are looking to work with the RSPCA at Mallydams in order to run a series of workshops aimed at helping families to engage with outdoor play. We have also begun the process of developing an after school gardening club and an Adults gardening club. None of this would be possible without the equipment and storage we have been able to purchase with funds from the Foreshore Trust.



2. Volunteer Works

Our statistics for 2014-15 show that on average we dealt with 450 clients each month who each presented with 2.5 problems with approximately, 85% of our clients live in Hastings and St Leonards. CA1066 work with local people to inform, advise and assist them to resolve their concerns or problems and this work is carried out by volunteers working in different capacities including providing admin support, reception duties, assessment and advice, and acting as trustees and the grant has made this possible.

Testimonies from one of our volunteers

Chrissie knew that computer training would help her get a better job but was nervous about making the first steps.

She remembers:

"I was worried about how much it was going to cost, how much time it was going to take up, how much written work I would have to do and the whole business of actually going to find the place and asking how to do all this."

A friend encouraged her to volunteer learning new computer skills on the job but at the same time being able to help clients and giving back to her community gave her the confidence to progress these skills further via our class room training moving on to more advanced computer skills and she hasn't looked back:

"I can't understand why I was so nervous. The trainer was really helpful, and the other volunteers and staff were so friendly and supportive. So many doors have opened for me as a result. I don't know why I waited so long."

3. Hastings Festival of Cultures and Faiths

Without this grant we would not have been able to continue our valuable work to encourage community cohesion, including understanding and respect for those of a different faith or ethnicity to myself and harmonious cooperation between different faith and minority community groups.

"Trust through friendship, peace through trust."

Very cute Chinese children singing Twinkle, Twinkle Little Star, the energy of the Pestalozzi dancers, a 12-strong choir singing in Gaelic, Gwyneth improvising melodies with guitarist Mike and Bernie on flute, Tom Cole signing Jonnie Cash, a Latvian Band singing in Russian, buffet food and cakes beyond excellence, Idol Rich puppetry and thirteen stalls from Sikh and Baha'i to Fairtrade and Interfaith Embroidery – just a sweet taste of the 2014 Winter Festival of Faiths and Cultures - promoting trust through friendship and peace through trust!





4. Hastings Predators Floorball

This grant has been enormously helpful to our club! 2014-15 has been an extremely busy year for the Management Committee, and we are very grateful for the funding support which has helped us achieve so many of our goals for the year.

Some of the milestones we reached this year are:

- Entered a team into the UK Floorball Federation Senior National League for the third consecutive year, a fantastic opportunity for our players
- Formed an U-16's youth team who have competed in a friendly tournament at a UKFF match in Hastings, played friendly matches against teams from Cambridge and Farnborough in Godalming, and have entered the Youth National Cup (the biggest youth event in the Floorball calendar!) for the first time ever
- Won 3rd place team in the South Division – the highest ever result for the club
- Won trophies for first and second top point scorers in the Division – the first time the club has ever won such an award – now we have two!
- Placed as 6th senior team in the UK; this was the first time Hastings has ever qualified as a top 12 UK team to be eligible to play at Nationals, so we were delighted to end up as 6th place team
- Run weekly after school clubs and youth clubs continuously throughout the school year with regular attendance now of 20+ young people every week
- Attended working groups with Hastings Borough Council and Active Rother to become more involved in local sports provision and activities





Foreshore Trust Events Grants Programme Round 2			
Project Number	Organisation	Project Name	Amount agreed
FT-E201	Hastings Annual Free Beach Concert	Hastings Annual Free Beach Concert	£2,000
FT-E202	Hastings & District Canoe Club	Try Paddling	£1,400
FT-E203	Idolrich Theatre Rotto Productions	Frog SOS	£2,000
FT-E205	Labyrinth Arts / Community Bicycle Workshop	Hastings Bike Party	£1,960
FT-E206	Hastings Predators Floorball Club	Hastings Predators Summer Street Sports	£1,817
FT-E207	St Michaels Hospice	Colour The Coast	£2,000
FT-E208	Hastings Borough Bonfire Society	Hastings Bonfire Celebration	£2,000
FT-E212	18 Hours Ltd	18 Hours of Dance	£2,000
FT-E213	The Hastings Storytelling Festival	Hastings Storytelling Festival	£2,000
FT-E215	Central St Leonards Town Team	St Leonards Festival Foreshore Parade	£2,000
FT-E216	Hastings Fat Tuesday	Hastings Fat Tuesday Umbrella Parade	£2,000
FT-E218	Respond Academy	Fundayze	£2,000
FT-E219	Albion in the Community	Premier League Kicks Beach Football Tournament	£1,065
FT-E220	Mermaids on the Beach	Mermaids on the Beach	£2,000
Total approved			£26,242

Foreshore Trust Events Grants Programme Round 3			
Project Number	Organisation	Project Name	Amount agreed
FT-E301	18 Hours	Journeys Dance Festival	£2,000.00
FT-E302	Central St Leonards Town Team	Drumming up St Leonards	£2,000.00
FT-E304	Hastings Storytelling Festival Ltd	Fishy Tales	£2,000.00
FT-E305	Hastings Predators Floorball Club	Hastings Predators Summer Street Sports	£1,925.00
FT-E306	Labyrinth Arts / Community Bicycle Workshop	Hastings Big Bike Party & Bottle Alley Bike Bomb 2015	£1,050.00
FT-E307	St Michael's Hospice	Santa's Festive Fiesta!	£2,000.00
FT-E309	Women's Voice	Hastings Women's Seaside Festival	£1,710.00
FT-E310	Seaview Project	Mass Sleep Out	£2,000.00
FT-E311	Idolrich Theatre Rotto	The Walrus & the Carpenter	£2,000.00
	Total		£16,885.00

Foreshore Trust Small Grants Programme Round 4			
Project Number	Organisation	Project Name	Amount agreed
FT401	Age UK	Hollington Healthy Living Club	£967.00
FT402	Better Braybrooke	The Pocket Park, Wildlife and Community Growing Project	£3,284.00
FT403	CA1066	Volunteering Works	£5,000.00
FT406	Counselling Plus	Access for All	£5,000.00
FT411	FAT Tuesdays	Hastings Fat Tuesday Mentoring Program (HFTMP)	£5,000.00
FT413	Friends of Alexandra Park	Friends of Alexandra Park (Hastings) Website	£760.00
FT416	HARC	Improved client service through new technology	£4,555.00
FT417	Hastings and District Interfaith Forum	Hastings Festival of Cultures and Faiths	£1,000.00
FT418	Hastings and District Woodcraft	Phoenix	£1,903.00
FT419	Hastings and Rother Mediation	Volunteer Training in community mediation skills	£1,212.00
FT421	Hastings and Central Townswomen's Guild	Out and About – Let's do More	£692.00
FT424	Hastings Philharmonic Choir	Carmina Burana	£2,000.00
FT425	Hastings Predators Floorball	Hastings Predators Community Group	£3,342.00
FT426	HOPEG	Winter Celebration / Easter Celebration	£840.00
FT430	Radiator Arts	Snowline	£4,995.00

FT431	RAF Cadets	The 304 Flight Sim Project	£2,137.00
FT432	Rhythmix	Rhythmix Music (Working title. We would like the young people to come up with a project name.)	£3,188.00
FT433	Seaview	Seaview Catering Improvement Project	£4,125.00

Agenda Item 9

NOTES OF

Hastings & St. Leonards Coastal Users' Group Annual General Meeting

Held on Tuesday, 17th November @ 1800hrs.

Present:

Paul Carter (PC) (Chair) – East Hastings Sea Angling Association
Kevin Boorman (KB) – Hastings Borough Council
Christine Boulton-Lane (CBL) – West of Haven Beach Users Association
Jill Bradley (JB) – Hastings Old Town Residents Association
Alan Care (AC) – Hastings and Rother Disability Forum
Di Cooke (DC) – Hastings Lifeguards
Cllr Mike Howard (MH) – HBC (West St Leonards Ward)
Yasmin Ornsby (YO) – Stade Partnership
Andre Palfrey-Martin (APM) – Save Our Heritage
Allison Pascual (AP) – Hastings Borough Council
Cllr Dawn Poole (DP) – HBC (Old Hastings Ward)
Nick Sangster (NS) – Hastings Borough Council
Anne Scott (AS) – Old Hastings Preservation Society
Cllr Trevor Webb (TW) – HBC (Central St Leonards Ward)

1. APOLOGIES

Monica Adams-Acton – Hastings Borough Council
Fiona Bell – Hastings Borough Council
Cliff Meaden – Epic Life
Tim Godwin – Hastings Urban Bikes
Simon Opie – Hastings Pier Charity
Chris Richards – Hastings Adventure Golf
Jan Sellers – Fishermen's Museum
Jacqui Stanford – Shipwreck Heritage Museum

2. ELECTION OF CHAIR

Two nominations to continue with the joint Chair arrangement (Paul Carter and Cllr Dawn Poole) were received prior to the meeting. In addition, a proxy vote was also received.

An additional nomination for Paul Carter to be sole Chair was received but this was not seconded.

The meeting voted and agreed to continue with the current arrangement. Both Chairs were thanked for their hard work over the last year.

3. INTRODUCTION – HBC’s Regeneration Officer and Sea Escapes Business Advisor

Fiona Bell, HBC’s Regeneration Officer and Sea Escapes Business Advisor was not able to attend the meeting but will be invited to the next one. Nick advised that:

- As part of the Coastal Communities Funded projects, HBC are setting up a business mentoring network to support businesses within the creative, heritage and tourism sector.
- The network will support eligible businesses by offering free one-to-one business mentoring in areas such as marketing, sales, HR and business development.
- The project is currently looking to recruit experienced business owners as mentors.
- For more information on the project, Fiona can be contacted on 01424 451786 or via email: FBell@hastings.gov.uk

HBC’s Strategic Cultural Development Specialist, Polly Gifford, will also be invited to the next meeting to talk about the Root1066 Festival. CUG members were advised that there will be a lot of press releases regarding the events in due course.

4. COASTAL ITEMS UPDATE (NS)

Highlighted/additional points to the previously circulated report:

Bathing Water Quality Update

- Bathing Water Quality has met the new EU standard. Hastings has been classified as ‘good’ and St Leonards has been classified as ‘excellent.’
- It is intended that the focus will remain on improving water quality and cleanliness in the area and it has been suggested that a Marine Litter working group be set up to take this work forward; volunteers for this working group are sought.

Bottle Alley

- Following receipt of three tenders, it is hoped the contract can be issued in the next few weeks for works to start in January, for completion in March.
- The recent Coastal Currents curated art had generated a lot of interest and there are others who would like to do the same.

FLAG Project / Winch Road

- FLAG 2 – it is expected there will be between 6 and 8 FLAGS and it is likely to be a competitive process.
- HBC officers were thanked for their support with the projects.
- Winch Road work was completed to schedule.

White Rock Promenade

- The amended planning application will be heard by HBC’s Planning Committee on 25th November.

5. FORESHORE TRUST ITEMS (NS)

Highlighted/additional points to the previously circulated report:

Rock-a-Nore Road

- Results of East Sussex County Council's inspection in the area are still awaited.

White Rock Baths

- Works are nearing completion.
- It is hoped the facility will be open early in the New Year.
- A visit for CUG members will be arranged in due course. **Action: NS**

Tidal pool

- The draft report which assessed a number of sites has been received. Once it is finalised a member of the Facebook group will be invited to one of the CUG meetings.

6. INFORMATION ITEMS

The Charity Committee minutes of 28th September 2015 were noted.

Round 4 of the Foreshore Trust Event Grants, 2016-17 has just opened and the notice went out earlier today.

Management of the Stade Facilities working group – HOTRA would like to be involved in this work and also has a view that the wider community should have some input into the process.

7. MEMBER UPDATES / ANY OTHER BUSINESS

7.1 Diver records – PC informed the meeting that EHSAA has agreed that Diver records will be kept.

7.2 Flood plan for Bulverhythe – NS updated that this has been extended to cover a wider part of the area and that a new draft flood response plan has been put together.

7.3 Bathing pool site – HBC Cabinet has agreed to go out to consultation on future use of the site. A working group to include businesses and residents who live and work in the area will be set up to take the work forward.

7.4 Events on the Stade Open Space – KB informed the meeting that the Seafood and Wine Festival, Hastings Week and Herring Festival events held recently on the Stade were very successful and attracted a lot of visitors. The Seafood and Wine Festival, in particular, received a lot of positive feedback.

7.5 Aquila House refurbishment – NS confirmed that works are due to be completed by 15th February.

8. NOTES OF LAST MEETING (8TH SEPTEMBER)

The notes of the last meeting were agreed as an accurate record.

9. REMAINING SCHEDULE OF MEETINGS 2016 (Tuesdays 6pm)

8th March 2016

7th June 2016

10. DATE OF NEXT MEETING

8th March 2016 – venue tbc

Meeting closed: 1907hrs.

Distribution:

Hastings & St Leonards Coastal Users Group
Charity Committee

AP 191115 / NS 241115

Paul Carter Chair approved 031215